

**Academic + Experience Based Evaluation**  
**Purpose of Evaluation: Immigration-H1B**

**Name:** Client's Name  
**U.S. Equivalency:** Master of Business Administration (MBA)

**Date of Birth:** MM,DD,YYY  
**Evaluation Date:** June 25, 20XX

**BENEFICIARY INFORMATION**

Beneficiary Name on Application: Client's Name  
Beneficiary Name on Documents: Client's Name (As per Documents)  
Date of Birth: MM/DD/YYYY  
Education: Master of Business Administration  
Experience: 12 years  
Field of Experience: Business Administration

**U.S. EQUIVALENCY SUMMARY**

**Master of Business Administration (MBA)** from a college or university accredited in the United States.

**REVIEW OF EDUCATION**

**CREDENTIAL 1: Bachelor of Engineering (Honors) in Mechatronics**

Country: United Kingdom (UK)  
Duration: July 2009 - September 2012  
Year of degree Awarded: September 21, 2012  
Awarded by: University of Wolverhampton, UK  
Status: Accredited Institution  
Admission Requirement: Grade 12  
Accredited by: Chartered Management Institute (CMI) Chartered Institute of Marketing (CIM)

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Length of the program: 3 years  
Specialization/Major: Mechatronics Engineering

**CREDENTIAL 2: Master of Business Administration**

Country: United Kingdom (UK)  
Duration: January 2021 - February 2023  
Year of degree Awarded: February 20, 2023  
Awarded by: University of Wolverhampton, UK  
Status: Accredited Institution  
Admission Requirement: Bachelors (honors) degree  
Accredited by: Chartered Management Institute (CMI) Chartered Institute of Marketing (CIM)  
Length of the program: 2 years  
Specialization/Major: Business Administration

**EVALUATION OUTLINE AND ANALYSIS:**

The following document constitutes an in-depth analysis and advisory assessment of the academic qualifications held by Client's Name. According to the transcripts, Client's Name completed his secondary education/ Grade 13 from the GCSE (O-levels) conducted by the Pearson Edexcel Examination Board, in 2006 and GCE (A-levels) in 2009.

Subsequently, Client's Name completed his Bachelor of Engineering (Honors) in Mechatronics from the University of Wolverhampton, Wolverhampton, UK, and the degree was awarded in September 2012.

Additionally, Client's Name earned his Master of Business Administration degree from the University of Wolverhampton in Wolverhampton, UK, which was conferred in February 2023.

In addition to this, Client's Name has over twelve years of experience as a director and administrative head of a multidisciplinary automotive-based organization. His extensive expertise spans project management, business

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process management, government relations & industry policy development, new business development, financial management, Lean management, and business administration, where he has consistently displayed his management skills and leadership capabilities. He also served as an alternative director to the board of a foreign-local joint venture company, showcasing his expertise in cross-functional and multi-national team leadership.

In light of these academic accomplishments and professional expertise, my professional judgment is that Client's Name possesses educational qualifications comparable to a **U.S. Master of Business Administration (MBA)** from an institution accredited in the United States.

**REVIEW OF ACADEMICS:**

**1. Grade 12/ Secondary Education**

***Governing Body: Department of Examinations of the Ministry of Education***

According to his academic records, Client's Name finished his high school education at the GCSE (O-levels) conducted by the Pearson Edexcel Examinations Boards, in 2006 and GCE (A-levels) in 2009. This achievement fulfilled the compulsory 13 years of secondary education as mandated by USCIS. As a result, he satisfies the requirements for admission to a bachelor's degree program at any college or university accredited in the United States.

**2. Degree: Bachelor of Engineering (Honors) in Mechatronics**

As per the academic transcripts from July 2009 to September 2012, Client's Name completed a three-year Bachelor of Engineering (Honors) with a specialization in Mechatronics from the University of Wolverhampton in the United Kingdom (UK). The degree was awarded on September 21, 2012.

***University: University of Wolverhampton, Wolverhampton, UK***

***Type: Public University***

***Established: 1827***

***Affiliations: Million+, Universities UK***

**2325 E Camelback Rd Suite 400, Phoenix, AZ 85016 , United States**

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*The University of Wolverhampton, UK, is recognized for its excellence in education and rigorous academic standards. With a commitment to research innovation and recognition from prestigious accrediting bodies, the University has established itself as a leading modern university. The University of Wolverhampton is a prominent institution located in the West Midlands, UK, known for its dynamic approach to higher education and research. Offering a diverse range of undergraduate and postgraduate programs, the university caters to a wide array of academic interests and career aspirations. With a strong emphasis on employability, it provides numerous opportunities for work placements and industry collaborations, ensuring students are well-prepared for the professional world. The university also boasts state-of-the-art facilities, a vibrant campus life, and a supportive learning environment, fostering both personal and academic growth. For more information about the university, check: <https://www.wlv.ac.uk/>*

### **3. Degree: Master of Business Administration (MBA)**

According to the academic records spanning from January 2021 to February 2023, Client's Name successfully earned a two-year master's degree in business administration with a specialization from the University of Wolverhampton in the United Kingdom (UK). The degree was conferred on February 20, 2023.

**Type:** *Public University*

**Established:** *1827*

**Affiliations:** *Million+, Universities UK*

*The University of Wolverhampton, UK, is recognized for its excellence in education and rigorous academic standards. With a commitment to research innovation and recognition from prestigious accrediting bodies, the University has established itself as a leading modern university. The University of Wolverhampton is a prominent institution located in the West Midlands, UK, known for its dynamic approach to higher education and research. Offering a diverse range of undergraduate and postgraduate programs, the university caters to a wide array of academic interests and career aspirations. With a strong emphasis on employability, it provides numerous opportunities for work placements and industry collaborations, ensuring students are well-prepared for the professional world. The university also boasts state-of-the-art facilities, a vibrant campus life, and a supportive learning environment, fostering both personal and academic growth. For more information about the university, check: <https://www.wlv.ac.uk/>*

### **PROFESSIONAL WORK EXPERIENCE:**

With experience of **12 years** in various leadership roles, Client's Name has built a robust career in management, supported by his academic background in MBA. His journey began as an alternative director to the board of a

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foreign-local joint venture company. This role laid the foundation for his expertise in cross-cultural and cross-functional team leadership. Presently, serving as a director and administrative head of a multidisciplinary automotive organization, which engages in customer services, R&D, Training & Development, and Manufacturing.

Throughout Client's Name career, he has led and developed cross-functional and multi-national teams on several extensive engineering and management projects, showcasing his project management skills. His ability to establish and enhance business processes has improved efficiency and accountability within organizations, reflecting his knowledge of business process management. He has also played a pivotal role in government relations and industry policy development, advocating for the alignment of industry policies to enhance human capital development.

Client's Name experience in new business development includes establishing market entry for premium brands and expanding company capabilities to serve new market segments. At the board level, he has been instrumental in shaping business strategy and financial management, encompassing capital budgeting, working capital management, financial sourcing, and debt management. Additionally, his proficiency in Lean management, business administration, and the creation of joint ventures and new companies further highlights his comprehensive skill set.

Training & Development, sales, customer care, and technical support have been integral parts of his roles. Navigating through economic highs and lows has deepened his appreciation for socio-economic volatility and the imperative need for businesses to seek, create, and strategize opportunities for long-term stability and growth.

Client's Name studies in bachelor's degree and master's degree in business administration have been directly relevant to his career, providing a solid theoretical foundation and practical insights into management. This academic background has equipped him with the tools to navigate complex business environments, implement strategic initiatives, and drive organizational success.

**SUMMARY OF WORK EXPERIENCE**

ORGANIZATION	ROLE	DURATION
Ernst & Young	Management Audit Trainee	February 2008- June 2008 (5 months)
Senok Automobiles Pvt Ltd (Audi Sri Lanka)	Trainee Engineer	May 2011 - July 2011 (3 Months)
Senok Automobiles Pvt Ltd (Audi Sri Lanka)	Management Trainee	July 2011 - September 2012

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		(1 year)
Senok Automobiles Pvt Ltd (Audi Sri Lanka)	Assistant Manager Business Development	October 2012 - February 2014 <b>(1Year 4 Months)</b>
Senok Automobiles Pvt Ltd (Audi Sri Lanka)	Manager Business Development	February 2014 - May 2015 <b>(1 Year 3 Months)</b>
Ideal Choice (PVT) LTD	Business Development Manager	May 2015 – January 2018 <b>(2 years 9 months)</b>
Mahindra Ideal Lanka (PVT) LTD	General Manager Chief Operating Officer & Alternative Director	January 2018 – December 2021 <b>(4 years)</b>
Abans Auto (PVT) LTD	Director – Operations, Strategy & Business Development	December 2021 – Present <b>(3 years 6 months)</b>
		<b>Total: 12 years</b>

As per the employment verification letters shared, throughout his extensive career, Client's Name has held numerous responsibilities that have significantly contributed to his expertise and professional growth. Starting as a Management Audit Trainee, he was deeply involved in conducting management systems audits, which provided him with an early appreciation for sound management processes. This foundational experience was instrumental in shaping his understanding of efficient business operations and the importance of robust management systems.

Transitioning into the automotive industry, he took on roles that required him to manage showroom operations, where he was responsible for sales and marketing promotions, as well as handling product launches. He actively addressed customer queries and complaints, ensuring a high level of customer satisfaction. His efforts in these areas contributed to achieving competitive sales volumes for Audi against other luxury brands like BMW and Mercedes-Benz.

As his career progressed, Client's Name responsibilities expanded to include business development and strategic planning. He played a pivotal role in implementing Audi AG's 2020 Strategy locally, engaging directly with international stakeholders to ensure alignment with global strategies. His expertise in showroom and workshop layout design, policy development, and international market strategy was honed through participation in global discussions and collaborations.

In his capacity as a manager, he led the rebranding efforts for Audi in Sri Lanka, working closely with Audi AG's Dealer Development head for East & Central Asia. He was responsible for overseeing workshop operations,

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ensuring that they met the high standards set by the brand. This role also involved extensive coordination with multinational teams from Europe, Asia, and North America, further enhancing his ability to manage diverse teams and projects.

His tenure at Ideal Group saw him taking on the challenge of establishing and operating a new premium automobile aftersales service. He was instrumental in creating the business from the ground up, developing comprehensive business plans, and overseeing their execution. His responsibilities extended to diversifying the company's operations into new sectors, including manufacturing and automobile assembly.

Client's Name conducted a feasibility study for local automobile assembly, exploring opportunities for partnerships with major automobile manufacturers. His efforts led to successful government approval for the project and the development of a national policy for local automobile assembly, which was officially implemented. He served on the Advisory Committee for Automobile Assembly Policy Development at the Ministry of Industries, contributing his expertise to shaping industry standards.

As General Manager/Chief Operating Officer, he managed the formation and operations of a joint venture company, Mahindra Ideal Lanka (PVT) LTD. His leadership was crucial in navigating the complexities of establishing a new entity and ensuring its successful operation. He also managed the business administration of an OEM automotive seat manufacturer, demonstrating his versatility in handling different aspects of business management.

In his most recent role as Director of Operations at Abans Auto (PVT) LTD, Client's Name was tasked with restructuring the company to adapt to the post-COVID business environment. He led the establishment of a Hyundai passenger vehicle assembly plant, coordinating closely with the Hyundai Motor Company of Korea. Despite the challenging economic conditions, he successfully completed the project within the target time and budget, underscoring his ability to deliver results under pressure.

Overall, Client's Name career is marked by a consistent display of leadership, strategic planning, and operational excellence. His responsibilities have encompassed a wide range of areas, including management audits, showroom operations, customer service, business development, strategic planning, international coordination, project management, and business administration. His ability to adapt to changing market conditions and drive successful outcomes has been a hallmark of his professional journey.

These roles and responsibilities highlight Client's Name extensive experience and his capabilities in customer services, R&D, Training & Development, and Manufacturing and administrative aspects of the company.

Based on the equivalency ratio of 3-1 rule i.e. 3 years of specialized training or professional work

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experience is equivalent to one year of university education as mandated by USCIS. Client's Name 12 years of professional work experience has given him 120 credits and the equivalent of 4 years of university education.

Consequently, he has done 5 years of academic education combined with his experience-derived equivalent of 4 years of university education. This makes him more than qualified to get a master's degree in the USA from an accredited college. **In sum, his education and experience resulted in a U.S. Master of Business Administration (MBA) earned from an accredited university in the United States.**

**DOCUMENTATION:**

As evidence of the educational achievement described above, we were provided with soft copies of official documents issued by the above institution. This evaluation rests upon scrutinizing the genuine soft copies of original documents duly submitted and represented by Client's Name, asserting their authenticity and integrity. There are no grounds to cast doubt upon the legitimacy of these documents.

**SUMMARY:**

Based on an assessment of the credibility of University of Wolverhampton, United Kingdom (UK), and the extensive experience of Client's Name along with an evaluation of the duration of formal education, coursework, subjects studied academic performance, and certifications obtained, it is the professional judgment of the **Professor's Name** that Client's Name educational qualifications align with the equivalent of a **U.S. Masters of business administration** from a regionally accredited college or university in the United States.

This evaluation rests upon scrutinizing the genuine copies of original documents duly submitted and represented by Client's Name, asserting their authenticity and integrity. There are no grounds to cast doubt upon the legitimacy of these documents.

We represent the foregoing to be an accurate and correct evaluation to the best of our knowledge and belief according to the requirements of the United States Citizenship and Immigration Services of the Department of Homeland Security.

**SIGNATURE OF THE PROFESSOR**

**Professor's Name**

**Assistant Professor**

**University Name**